

Assistant Vice Chancellor for Development (AVC) University Advancement – University of Alaska Anchorage (UAA)

UAA is located in the heart of Alaska's largest city and is the State's largest post-secondary institution. The University is fully accredited by the Northwest Commission on Colleges and Universities. UAA offers associate's, bachelor's and master's degrees, as well as vocational and professional certificates in more than 150 major study areas.

Department Summary

The Office of Development within University Advancement is the primary fundraising department of the University of Alaska Anchorage. Through a variety of mediums we strive to engage faculty, staff, students, alumni, corporations, foundations and parents through private philanthropy. Donations increase our margin of excellence and support areas such as program expansion, student scholarships, and capital projects that are not funded with state dollars.

Responsibilities

The AVC's primary responsibilities are:

- Strategic execution and management of a comprehensive fundraising program, including the coordination and oversight of supporting initiatives in the areas of stewardship and donor relations.
- Develop a matrix of communication and solicitation strategies involving email, mail, phone, personal visitation and volunteer engagement, all focused on shaping a sustainable tradition of philanthropic support.
- Foster the growth of best practices in the supporting areas of gift processing, data management and donor relations as related to giving to the university as a whole.
- Provide strategic direction and long-range/short-range planning in the context of growing the annual giving program while supporting the greater development and campaign goals of the university.
- Ensure that the university is a leader among peers as measured externally in terms of total dollars, percentage participation, consistency of giving and average gift size and internally in terms of clean data, ease of access to data and timely donor stewardship.
- Communicate and coordinate with the University of Alaska Foundation in order to ensure a comprehensive and professional approach to University of Alaska philanthropy.

Minimum Qualifications

Bachelor's degree or equivalent combination of training and experience. Seven years of full-time, progressively responsible fundraising experience, including five years of major gift fundraising experience. Salary commensurate with experience. Excellent benefits package included.

How To Apply

For a complete job description or to apply, visit www.uakjobs.com and search for posting 0056358.

UAA is an AA/EO employer and educational institution. Applications for employment are subject to public disclosure under the Alaska Public Records Act.