



The Calgary Zoological Society is committed to excellence in animal stewardship and conservation leadership. Our staff and volunteers are what make us a success in these activities and keep us focused on our commitment to engage visitors in enjoyable and unique experiences, connect our community with nature, and inspire actions which support conservation. If you would like to be part of this team, we have the following permanent full time position available in our Development department:

Director, Development

The Calgary Zoo is seeking a high energy, seasoned leader to provide overall strategic direction for its Development Branch. Reporting to the President and CEO, the Director, Development will be responsible for the following:

- Leads the Zoo in the creation, generation and maintenance of funding concepts including operational, which support recreational, conservation, education and research initiatives.
- Leads the Zoo in securing sources of revenue for both major and minor capital projects.
- Leads the Zoo in raising funds to build the Calgary Zoo's Endowment Funds, which are intended to provide consistent, ongoing sources of funds for Zoo activities in the future.
- As required, develops, interprets, and ensures that accurate and timely reporting on behalf of all Calgary Zoo branches is completed and submitted as per the agreed to funding parameters for all government grants and other key stakeholders/sponsor contracts.
- Oversees the issuance of charitable receipting on behalf of the Calgary Zoo.
- Oversees the content, focus, direction and results of the Calgary Zoo's direct mail fund raising campaigns.
- In conjunction with the CFO, ensure that the Zoo is in compliance with its charitable license and not for profit status.
- Responsible for the maintenance and records located in the donor data base Raisers Edge
- Builds a positive and productive working relationship with The Calgary Zoo's operating partner, The City of Calgary, and optimizes funding opportunities with them.
- Ensures that positive relationships are built and maintained with federal, provincial and municipal politicians and bureaucrats, thus ensuring The Calgary Zoo is a valued partner in governmental planning as it relates to infrastructure, conservation, economic development, tourism and research, among others.
- Leads the Calgary Zoo in developing relationships/partnerships with senior management of other leading Canadian corporations specifically those with head offices based in Alberta.
- Facilitates the development of direct reports.

Qualifications

- An undergraduate or master's degree in a related field. A CFRE designation is an asset.
- A minimum of ten years of management experience at senior/executive level in the fundraising field.
- Proven ability to design, develop and implement both strategic programs and supporting tactics.
- Creative and full of ideas, with a willingness to take some risks and challenge the status quo.
- Superior written and verbal communications skills, coupled with highly developed interpersonal skills.
- Strong project management skills with ability to multi-task and set priorities within tight timelines.
- A collaborator and relationship builder, able to manage relations and teams from a variety of areas.

The Calgary Zoo offers a competitive compensation and benefits package. If you are a highly motivated and experienced individual we invite you to send your resume, along with a covering letter, in confidence, **no later than June 30, 2010**. Please quote the position title in the subject line.

Human Resources

The Calgary Zoological Society
1300 Zoo Road NE
Calgary, Alberta
T2E 7V6
Fax: (403) 695-3807
Email: hr@calgaryzoo.ab.ca

PLEASE, NO PHONE INQUIRIES.

Applicants are thanked in
advance and advised that only
individuals selected for
interviews will be contacted.

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